

Rwanda

Ministerial Order determining in Details the Information to be Disclosed

Ministerial Order 6-MO7 of 2013

Legislation as at 13 January 2014

FRBR URI: /akn/rw/act/mo/2013/6-mo7/eng@2014-01-13

There may have been updates since this file was created.

PDF created on 21 February 2024 at 14:53.

[Check for updates](#)



About this collection

The legislation in this collection has been reproduced as it was originally printed in the Government Gazette, with improved formatting and with minor typographical errors corrected. All amendments have been applied directly to the text and annotated. A scan of the original gazette of each piece of legislation (including amendments) is available for reference.

This is a free download from the Laws.Africa Legislation Commons, a collection of African legislation that is digitised by Laws.Africa and made available for free.

www.laws.africa
info@laws.africa

There is no copyright on the legislative content of this document.

This PDF copy is licensed under a Creative Commons Attribution 4.0 License (CC BY 4.0). Share widely and freely.

Ministerial Order determining in Details the Information to be Disclosed Contents

Article One – Purpose of this Order	1
Article 2 – Proactive disclosure of information	1
Article 3 – Some information to be proactively disclosed by an organ	1
Article 4 – Modalities that may be put in place by the Office of the Ombudsman for the provision of information	2
Article 5 – Repealing provision	2
Article 6 – Commencement	2

Rwanda

Ministerial Order determining in Details the Information to be Disclosed

Ministerial Order 6-MO7 of 2013

Published in Official Gazette 2 on 13 January 2014

Assented to on 19 December 2013

Commenced on 13 January 2014

[This is the version of this document from 13 January 2014.]

The Minister of Local Government,

Pursuant to the Constitution of the Republic of Rwanda of 04 June 2003 as amended to date, especially in Articles 33, 34, 120, 121 and 201;

Pursuant to Law n° 04/2013 of 08/02/2013 relating to access to information, especially in Article 7;

After consideration and approval by the Cabinet, in its session of 09/10/2013;

HEREBY ORDERS:

Article One – Purpose of this Order

This Order determines in details the information to be disclosed.

Article 2 – Proactive disclosure of information

Within a period not exceeding six (6) months following the publication of this Order in the Official *Gazette* of the Republic of Rwanda, a public and a private organ shall publish procedures of providing information.

Article 3 – Some information to be proactively disclosed by an organ

A public and a private organ under the Law relating to access to information shall proactively disclose information related to:

- 1° the particulars of its organization, functions and mission;
- 2° the powers and duties of its officers and employees;
- 3° the procedure followed managing organs in the decision making process;
- 4° any law and regulations used by the authority in respect of its relations with citizens or other persons;
- 5° books and information classified, it holds, it manages or those used by its staff for the purposes of their duties;
- 6° staff addresses to help people who may need it in the context of information retrieval where they can get them;
- 7° explanations of any proceeding in regard to the request of advice or representation of the citizens in the initiation of the policy or its implementation;
- 8° the budget allocated to each department of the organ, indicating the planning and reports on disbursements made;

- 9° the modalities of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes;
- 10° particulars of concessions, permits or authorizations granted by the organ;
- 11° the particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if provided for public use;
- 12° the names, job category, addresses and other information of its public information officer and his/her immediate supervisor;
- 13° the contract between the organ and other people and in connection with public interest, human rights and freedoms.

Each public or private organ shall put in place mechanisms in regard to the provisions of this Article to ensure that citizens have easy access to information through different media channels and the Internet.

Article 4 – Modalities that may be put in place by the Office of the Ombudsman for the provision of information

Without prejudice to the provisions of the Constitution of the Republic of Rwanda and other Laws, whenever deemed necessary, the Office of the Ombudsman shall provide for the information to be disclosed by a public and a private organ.

Article 5 – Repealing provision

All prior provisions contrary to this Order are hereby repealed.

Article 6 – Commencement

This Order shall come into force on the date of its publication in the Official *Gazette* of the Republic of Rwanda.